

**MINUTES FOR THE RESORT VILLAGE OF WAKAW LAKE
REGULAR MEETING OF COUNCIL
January 25, 2019**

Attendance

Mayor Maurice Rivard – Via Skype

Councillors: Linton Davenport, Lorne Thomson, Michelle McAuliffe – Via Skype, Brad Gulka

Administrator: Pamela Hilkeiwich

Call to Order

Deputy Mayor Linton Davenport, as chairman, called the meeting to order at 7:15 pm.

Declaration of Conflict of Interest: None declared

New Administrator

1/2019 Gulka/ Thomson That we accept Wanda Andreen’s resignation as administrator from the Resort Village of Wakaw Lake. **CARRIED**

2/2019 Gulka/ Thomson That we hire Pamela Hilkeiwich as administrator for the Resort Village of Wakaw Lake effective January 1, 2019. **CARRIED**

Approval of the Agenda

3/2019 McAuliffe/Davenport That we approve the agenda. **CARRIED**

Minutes

4/2019 Thomson /McAuliffe That we approve the minutes of the regular meeting on December 14, 2018 with the correction of applying the Lagoon and Water & Sewer fees to January 2019. **CARRIED**

Correspondence:

5/2019 McAuliffe/ Gulka That we accept the Lagoon Agreement with the Town of Wakaw for 2019. **CARRIED**

6/2019 McAuliffe/ Rivard That the Administrator researches advertising revenue options for the website and that we consider Grant Black’s request to advertise after the options are presented at the next meeting. **CARRIED**

7/2019 Thomson/ Rivard That the Administrator drafts a response to the RM of Hoodoo regarding the South Lagoon Project requesting more information and confirming that the Resort Village of Wakaw Lake is not committed to the project. **CARRIED**

8/2019 Gulka/ Rivard

That the Administrator informs Nadine Robins of the SPSA that in order to hold the fishing derby at Poplar Beach on March 9th, they must have a portable washroom available for attendees and that if this requirement is confirmed, Council will grant permission for a liquor permit.

CARRIED

9/2019 Thomson/ Gulka

That we acknowledge and file the correspondence listed:

- REACT Ward Meeting notes/ fee changes
- MEPP new remittance system
- STARS Hospitality night invitation
- MA Inspections – National Energy Code for Buildings
- Proposed changes to *the Workers Compensation Act, 2013*
- WCB Certificate – 2019 experience rates

Permits:

10/2019 McAuliffe/ Gulka

That the basement and loft renovation permit for Brad & Bev Lantz be approved as submitted.

CARRIED

11/2019 Gulka/ Thomson

That the Demolition permit submitted by Wendy Yowarksi be approved conditionally with a request for confirmation of approval from the PBCOC.

CARRIED

Reports

12/2019 Gulka/ McAuliffe

That we approve Munisoft Training for the administrator at a cost of \$875 plus applicable taxes.

CARRIED

13/2019 Thomson/ Rivard

That we apply to UMAAS and the Board of Examiners for a Conditional Certificate for Pamela Hilkewich and approve Lois Gartner, CAO Town of Wakaw, as a Mentor for Verification of Services.

CARRIED

14/2019 Gulka/ McAuliffe

That we contract B & B Enforcement Services for bylaw enforcement in the 2019 season.

CARRIED

15/2019 Gulka/ Thomson

That we advertise a tender for the summer and beach maintenance worker.

CARRIED

16/2019 McAuliffe/ Rivard

That the administrator contacts Jason Kent to review the condition of the old store now that the meter has been removed.

CARRIED

17/2019 Gulka/ Thomson

That the administrator's report be acknowledged and form part of these minutes.

CARRIED

Annual Items

18/2019 Gulka/ McAuliffe

That remuneration for convention and workshop fees is raised to \$150.00 for 2019.

CARRIED

WRHC Board

19/2019 Thomson/ Rivard

That Pamela replaces Wanda's position on the Wakaw Region Health Committee.

CARRIED

Wapiti Regional Library

20/2019 Rivard/ Gulka

That the administrator requests an option for amalgamation for a representative on the Wapiti Regional Board.

CARRIED

Civic Address Bylaw

21/2019 McAuliffe/ Gulka

That the administrator asks the RM of Hoodoo how they assigned civic addresses to the beaches.

CARRIED

Fidelity Bond

22/2019 Thomson/ Gulka

That we approve the fidelity bond for Pamela Hilkewich.

CARRIED

Board of Revisions

23/2019 McAuliffe/ Rivard

That we contract Gord Krismer & Associates as the 2019 Board of Revisions.

CARRIED

Financial Reports: December, 2018

24/2019 Thomson/ Gulka

That the financial reports be accepted and form part of these minutes.

CARRIED

Accounts to pay

25/2019 Thomson/ Gulka

That we approve the accounts to pay as presented.

CARRIED

	Payee	Reason/explanation	Total
OL	Maurice Rivard	Remuneration	\$200.00
OL	Linton Davenport	Remuneration	\$258.00
OL	Brad Gulka	Remuneration	\$516.00
OL	Lorne Thomson	Remuneration	\$261.60
OL	Michelle McAuliffe	Remuneration	\$150.00

OL	Sask Power	Street Lights	\$529.87
OL	Sask Power	Office	\$28.45
OL	Sask Power	Garage	\$31.02
OL	Sask Power	Bathroom	\$47.98
OL	Sask Tel	Office	\$152.77
OL	Sask Energy	Office	\$104.75
OL	Credit Union	Monthly service fee	\$30.00
OL	Receiver General	December Installments	\$1049.82
OL	Minister of Finance School taxes	Taxes collected for December	\$4979.68
OL	Minister of Finance School taxes	Adjustments – March, June, December	\$5407.80
959	Wanda Andreen	January payroll	\$110.00
954	MEPP	December remittance	\$332.64
952	REACT	Levy 2019	\$1800.00
956	GNB Farms	Snow removal contract	\$708.75
949	Pamela Hilkewich	January payroll	\$500.00 advance
953	Munisoft	Software Maintenance	\$2110.38
958	CanOps	2019 Dispatching Service (911)	\$90.00
957	George, Nicholson, Franko & Associates	Survey & Plan – Road Widening	\$2100.00
950	Wapiti Regional Library	2019 1 st Installment	\$572.04
955	Gord Krismer & Associates Ltd.	Board of Revision Annual Retainer	\$157.50
951	SUMA	Office Supplies	\$63.24
951	SUMA	2019 Membership	\$615.91

977	Pamela Hilkewich	January 31 st Payroll	\$848.08
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26/2019 Gulka/ Thomson

That an adjustment for the Lagoon payment and Water & Sewer payment be moved to in January 2019 in order to stay on budget in 2018.

Next meeting: February 13, 2019 at 4:00pm

27/2019 Davenport

Motion to Adjourn at 6:45 pm

Mayor - Maurice Rivard

Administrator – Pamela Hilkewich