

**MINUTES FOR THE RESORT VILLAGE OF WAKAW LAKE
REGULAR MEETING OF COUNCIL
November 17, 2025 6:30pm
Resort Village of Wakaw Lake Council Chambers**

Attendance

Mayor: Ken Kowalchuk

Councillors: Lorne Thomson, Gloria Silbernagel, Owen Manz, Elizabeth Breese

Chief Administrative Officer: Danielle Vandale

Call to Order

Mayor Ken Kowalchuk called the regular meeting to order at 6:30pm.

Approval of the Agenda

143-2025 Manz/Thomson

That Council approves the agenda as presented.

CARRIED

Adoption of the Minutes

144-2025 Thomson/Silbernagel

That Council approves the minutes of the public and regular meeting(s) on October 20, 2025.

CARRIED

Correspondence

145-2025 Breese/Manz

That the correspondence has been acknowledged and will be filed.

CARRIED

Reports – Bylaw Enforcement

146-2025 Silbernagel/Breese

That Council appoints CAO Vandale as the Bylaw Enforcement Office for the Resort Village of Wakaw Lake; direction for CAO to draft contract.

CARRIED

Old Business

147-2025 Thomson/Breese

That Council gives a 1st reading to Bylaw 05/2025 The ATV/Snowmobile Bylaw. Direction for CAO to add "penalties" section to bylaw.

CARRIED

OK

New Business

148-2025 Breese/Thomson

That Council authorizes Mayor Ken Kowalchuk, Councilor Owen Manz and CAO Danielle Vandale to attend SUMA Convention 2026; costs associated with attendance, travel, accommodation and registration covered under the municipal budget.

CARRIED

149-2025 Thomson/Manz

That Council appoints CAO Vandale as the EMO Coordinator for the Resort Village of Wakaw Lake.

CARRIED

150-2025 Silbernagel/Manz

That Council awards Water & Sewer tender & contract to GCM Septic & Water for the 2026 season.

CARRIED

151-2025 Thomson/Breese

That Council renews the annual subscription with the Wakaw Recorder.

CARRIED

152-2025 Thomson/Breese

That the Council of the Resort Village of Wakaw Lake:

- a) Has submitted the 2024 Audited Financial Statement to the ministry;
- b) Is in Good Standing with respect to the reporting and remittance of the Education Property Taxes;
- c) Has adopted a Council Procedures Bylaw;
- d) Has adopted an employee Code of Conduct;
- e) Has had all members of Council update and file their annual Public Disclosure statements, as required by legislation.

CARRIED

153-2025 Silbernagel/Manz

That Council appoints Jensen & Stromberg for as the Auditor for the Resort Village of Wakaw Lake for the 2025 municipal audit.

CARRIED

154-2025 Thomson/Manz

That Council directs CAO Vandale to initiate the tax enforcement process on properties in arrears for 2024 taxes that remain unpaid.

CARRIED

155-2025 Silbernagel/Thomson

That Council adds unpaid account receivables that are authorized by legislation to be added to the tax roll.

CARRIED

JK

Financial Reports

156-2025 Breese/Kowalchuk

That Council authorizes CAO Vandale additional working hours in December as are required to complete year end.

CARRIED

157-2025 Thomson/Silbernagel

That Council approves the financials as presented.

CARRIED

158-2025 Silbernagel/Kowalchuk

That Council approves the list of accounts for approval as presented.

CARRIED

In-Camera

159-2025 Thomson/Manz

That Council moves in-camera at 8:31pm to discuss legal matters.

CARRIED

160-2025 Silbernagel/Manz

That Council comes out of camera at 8:43pm.

CARRIED

161-2025 Thomson/Manz

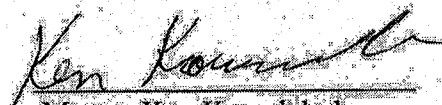
That Council send correspondence regarding a legal matter to involved parties; direction for draft copy from CAO.

CARRIED

162-2025 Kowalchuk/Breese

Motion to Adjourn at 8:48 pm.

Next Regular Meeting of Council to be held on Tuesday, December 16th at 6:30pm at the Resort Village of Wakaw Lake Council Chambers.


Mayor, Ken Kowalchuk


CAO, Danielle Vandale

12/16

Date Printed
2025-12-10 10:06 AM

Resort Village of Wakaw Lake
List of Accounts for Approval
Batch: 2025-00098 to 2025-00109

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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
1843	2025-11-13	Bylaw-Assist Yard Services			
		Issued to: Todd Bender			
2025-Oct		520-210-110 - PS - Bylaw Enfor	Bylaw Enforcement	152.50	
		110-340-110 - GST Receivable	GST Tax Code	7.63	
		900-110-110 - GST Paid	GST Tax Code	7.63 NL	160.13
1844	2025-11-13	GCM Septic & Water			
2565		585-200-110 - UT - Sewer - San	Sandy Point sewer	1,950.00	
		110-340-110 - GST Receivable	GST Tax Code	97.50	
		900-110-110 - GST Paid	GST Tax Code	97.50 NL	2,047.50
2566		570-300-130 - R&C - Utility - Bal	sewer	510.00	
		570-300-120 - R&C - Utility - Bal	water	605.00	
		110-340-110 - GST Receivable	sewer	41.75	1,156.75
			Payment Total:		3,204.25
1845	2025-11-13	Staples Professional			
7607/9322-01		510-410-140 - GG - Maint. - Offi	Paper	29.56	
		510-410-140 - GG - Maint. - Offi	Pencils, staple remover	18.84	
		110-340-110 - GST Receivable	Both Tax Code	2.28	
		900-110-110 - GST Paid	Both Tax Code	2.28 NL	50.68
1846	2025-11-13	Wakaw Recorder			
3210-01		510-200-170 - GG - Cont. - Advi		750.50	
		110-340-110 - GST Receivable		39.50	
		110-340-110 - GST Receivable	GST Tax Code	39.50	
		900-110-110 - GST Paid	GST Tax Code	39.50 NL	829.50
1847	2025-11-26	Mike Ligtermoet			
2025BoR		510-280-130 - GG - Cont. - Boal		113.25	113.25
			Total Computer Cheque:		4,357.81

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
11-005	2025-11-07	Gloria Silbernagel			
Nov 12 SUMA		510-110-145 - GG - Indemnity -	Oct 20 Council	150.00	
		510-210-100 - GG - Council Tra		13.00	
		510-110-145 - GG - Indemnity -	SUMA Regional Meeting	50.00	213.00
11-006	2025-11-07	Manz, Owen			
Nov 12 SUMA		510-110-150 - GG - Indemnity -	Council Meeting	150.00	
		510-110-150 - GG - Indemnity -	Monthly	50.00	
		510-210-100 - GG - Council Tra	Monthly	123.35	323.35
11-007	2025-11-07	Sasktel			
Oct 31 2025		510-300-140 - GG - Utility - Tele		148.11	
		110-340-110 - GST Receivable		6.98	155.09
11-008	2025-11-13	CRA Source Deductions			
		Issued to: Receiver General			
Nov 15 pay		210-200-110 - C.P.P. Payable		75.66	
		210-200-130 - Income Tax Paya		132.93	
		210-200-120 - E.I. Payable		23.25	231.84

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Resort Village of Wakaw Lake
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Date Printed
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OTHER					
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
11-009	2025-11-13	Danielle Vandale			
Nov 15 payday		510-110-330 - GG - Salaries - Ac	Nov 1-15 payroll	1,058.13	1,058.13
11-010	2025-11-13	MEPP			
Oct31-01		210-200-100 - MEPP Payable	Pension PlanNov	255.06	255.06
11-011	2025-11-19	Danielle Vandale			
Nov2025		510-110-530 - GG - Salaries - m	Nov 17 Council	150.00	150.00
11-012	2025-11-19	Elizabeth Breese			
Nov 2025		510-110-140 - GG - Indemnity C	Council Meeting	150.00	
		510-210-100 - GG - Council Tra		125.12	
		510-110-140 - GG - Indemnity C	Monthly	100.00	375.12
11-013	2025-11-19	Gloria Silbernagel			
Nov 2025		510-110-145 - GG - Indemnity -	Nov 17 Council	150.00	
		510-210-100 - GG - Council Tra		13.00	
		510-110-145 - GG - Indemnity -	Nov 17 Council	100.00	263.00
11-014	2025-11-19	Ken Kowalchuk			
Nov 2025		510-110-115 - GG - Indemnity -	Council Meeting	200.00	
		510-110-115 - GG - Indemnity -	Monthly	200.00	
		510-210-100 - GG - Council Tra	mileage	12.92	412.92
11-015	2025-11-19	Manz, Owen			
Nov 2025		510-110-150 - GG - Indemnity -	Council Meeting	150.00	
		510-110-150 - GG - Indemnity -	Monthly	100.00	
		510-210-100 - GG - Council Tra	Monthly	123.35	373.35
11-016	2025-11-19	Thomson, Lorne			
Nov 2025		510-110-123 - GG - Indemnity -	Nov 17 Council	150.00	
		510-110-123 - GG - Indemnity -	Nov 17 Council	100.00	
		510-210-100 - GG - Council Tra		121.04	371.04
11-017	2025-11-26	Conexus CU			
Oct balance		510-420-100 - GG - Maint. - Jan	Vacuum	211.99	
		510-410-140 - GG - Maint. - Offi	Binders	59.63	
		110-340-110 - GST Receivable	Both Tax Code	12.81	
		900-110-110 - GST Paid	Both Tax Code	12.81 NL	284.43
11-018	2025-11-26	SUMA			
Nov 26		Issued to: SUMA			
		510-240-150 - GG - Cont. - Conl	Tax for Regional Roadshow	16.50	16.50
11-019	2025-11-26	Sask Energy			
Office Nov		510-300-110 - GG - Utility - Hea		94.73	
		110-340-110 - GST Receivable		4.74	99.47
11-020	2025-11-26	Sask Power - street lights			
Streetlights -		530-310-100 - TS - Maint. - Utilit		530.23	
		110-340-110 - GST Receivable		26.52	556.75
11-021	2025-11-26	Sask Power office 8798			
Office Nov 24		510-300-120 - GG - Utility - Pow		102.48	
		110-340-110 - GST Receivable		4.60	107.08
11-022	2025-11-28	CRA Source Deductions			
		Issued to: Receiver General			

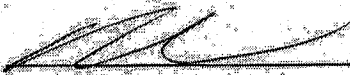
(Signature)

Resort Village of Wakaw Lake
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Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
Nov 15 pay-01		210-200-110 - C.P.P. Payable		82.95	
		210-200-130 - Income Tax Paya		160.66	
		210-200-120 - E.I. Payable		25.26	268.87
11-023	2025-11-28	Danielle Vandale			
Nov 28		510-110-330 - GG - Salaries - Ac	Nov 1-15 payroll	1,132.53	1,132.53
11-024	2025-11-28	MEPP			
Nov 30 pay		210-200-100 - MEPP Payable	Pension PlanNov	277.20	277.20
12-001	2025-12-03	Sask Power - bathroom 4333			
Bath Dec.		570-300-110 - R&C - Utility - Po	Dec. 3 - Jan 3	44.60	
		110-340-110 - GST Receivable		2.10	46.70
12-002	2025-12-04	Education Property Tax			
		Issued to: Minister of Finance			
Nov 31		210-210-190 - Due To PSS Sch		4,038.48	4,038.48
12-003	2025-12-04	Saskpower - garage 1044			
Dec Garage		510-300-150 - GG - Utility Powe		44.45	
		110-340-110 - GST Receivable		2.10	46.55
12-004	2025-12-04	Sasktel			
Dec 2025		510-300-140 - GG - Utility - Tele		304.94	
		110-340-110 - GST Receivable		14.37	319.31
Total Other:					11,375.77
Total Bank1:					15,733.58

Certified Correct This December 10, 2025


Ken Kinnear


Administrator